



# 57th Bi-Annual

## FOOD VENDOR APPLICATION

### 2010 Spring & Fall Art Fairs

*Spring Fair: May 8 & 9*

*Fall Fair: September 11 & 12*



Beaux Arts Fair on Figge Plaza, Davenport, Iowa

The Beaux Arts Fund Committee celebrates its 57th Anniversary in 2010. These juried fine art/fine craft fairs are held outdoors in downtown Davenport, Iowa rain or shine. The Beaux Arts Fund Committee, a non-profit group of volunteers, donates all proceeds to the Figge Art Museum to help fund exhibitions and educational programs. No commissions will be charged. The fairs are free to the public.

The **Spring fair** and **Fall fair** will be held in front of the Figge Art Museum on their plaza at 225 W. 2nd. Street and will extend onto 2nd street.

Food vendors are invited to apply for consideration as a food vendor at either or both fairs on this form.

**Hours for both fairs:** Saturday 10 am to 5 pm  
Sunday 10 am to 4 pm

Food vendors are required to set up their booths after 3 pm on Friday prior to the fair, no exceptions.

**Security:** Vendors may leave display overnight Friday and Saturday at their own risk. Security will be provided, however, damage or loss will be the responsibility of the vendor and not the fair committee.

#### **Contacts:**

Brad Moeller 563-323-0920  
Dennis or Linda Smith 563-284-6957

#### **How to apply for consideration:**

- Submit photographs of your booth with a diagram of total square footage and serving side(s).
- A complete menu with prices of all items to be offered for sale must be listed. Items not listed may not be sold.
- Vendor fees must be submitted with completed application for consideration. Upon acceptance, fees will be deposited. NO REFUNDS. Check will be returned if not accepted.
- The Beaux Arts Fund Committee reserves the right to limit the same types of food that can participate in the event.

#### **Rules & Regulations:**

- All food vendors must provide to the Beaux Arts Fund Committee a copy of current permit from the Scott County Health Department. A temporary food application is available at: [www.scottcountyia.com/health/food.pphp](http://www.scottcountyia.com/health/food.pphp).
- A certificate of insurance, minimum coverage of \$300,000.00 liability insurance, naming Beaux Arts Fund committee, The Figge Art Museum, City of Davenport, IA, any sponsors, and any private property used by the Beaux Art Fairs as additional insured. Beaux Arts Fund Committee, Figge Museum of Art, City of Davenport, IA and any sponsors shall be held harmless for injury to person/s or property incurred by the vendor as a result of their participation in the Spring or Fall Beaux Art Fairs.
- Vendors are responsible for any property damage incurred in their booth area.
- All vendors must provide all equipment and materials for their booth including tent coverage and fire extinguisher.
- If water is needed, vendor must supply 200 feet of non-leaking white hose for water supply to your unit. All connections must be attached with a back flow protection device. All materials must be stored within the confines of your assigned area.
- **If needed, electricity must be purchased in addition to booth fee from our supplier. Please call for information.**
- All booths will be on pavement. Come prepared with weights. **No staking or drilling is permitted.**
- **No grilling on sidewalks is allowed.** If you are using a fryer, you must provide a catch beneath the fryers, i.e. a mat or cardboard box to alleviate grease on the street, or in city sewer.
- Vendors are responsible for maintenance and clean-up within and surrounding their area during and following the fairs. "Leave it as you found it" is a good guideline.
- Must provide committee with IA tax ID or Social Security number and are required to collect and report all Iowa Sales tax.
- Must be in compliance with all Health Department standards.
- Booth must remain open during fair hours.
- All prices must be posted.

**Teardown** is not permitted until close of art fair! No vehicles will be allowed on fair grounds until security deems that it is safe to do so. Failure to abide will result in future non-participation.

**Please make checks payable to and mail with required information to:**

Beaux Arts Fund Committee, Inc.

Attn: Brad Moeller, 1529 W. Locust, Davenport, IA 52804

**Spring Fair**  
**May 8 & 9, 2010**

\*area must be filled in for consideration

\* Concession or group name \_\_\_\_\_

\* Name \_\_\_\_\_

\* Address \_\_\_\_\_

\* City \_\_\_\_\_ \*State \_\_\_\_\_ \*Zip \_\_\_\_\_

\* Phone \_\_\_\_\_ Cell \_\_\_\_\_

Email address \_\_\_\_\_

Web-site \_\_\_\_\_

\* IA Sales Tax # \_\_\_\_\_

\* Vehicle Type \_\_\_\_\_ \*Trailer Size \_\_\_\_\_

\*Menu \_\_\_\_\_ \* Prices \_\_\_\_\_

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**Booth Fees:**

Single food item                      \$300.00 + electricity  
Multiple food items                    \$400.00 + electricity

**Total enclosed:**                    \$ \_\_\_\_\_

I accept the rules and regulations regarding my participation in the 2010 Beaux Arts Spring Fair. I agree to bear all risk and responsibility for any loss, theft or damage or other personal property/injury despite cause, and to abide by all rules and regulations set by the Beaux Arts Fund Committee.

\*Signed \_\_\_\_\_ \*Date \_\_\_\_\_

**Check List:**

- Application                          Booth Fee
- Copy of Food Permit from Scott County, Iowa
- Photos/Slides/Jpegs of booth & diagram of set-up
- Copy of insurance certificate showing coverage and naming required parties.

**Fall Fair**  
**September 11 & 12, 2010**

\*area must be filled in for consideration

\* Concession or group name \_\_\_\_\_

\* Name \_\_\_\_\_

\* Address \_\_\_\_\_

\* City \_\_\_\_\_ \*State \_\_\_\_\_ \*Zip \_\_\_\_\_

\* Phone \_\_\_\_\_ Cell \_\_\_\_\_

Email address \_\_\_\_\_

Web-site \_\_\_\_\_

\* IA Sales Tax # \_\_\_\_\_

\* Vehicle Type \_\_\_\_\_ \*Trailer Size \_\_\_\_\_

\*Menu \_\_\_\_\_ \* Prices \_\_\_\_\_

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**Booth Fees:**

Single food item                      \$300.00 + electricity  
Multiple food items                    \$400.00 + electricity

**Total enclosed:**                    \$ \_\_\_\_\_

I accept the rules and regulations regarding my participation in the 2010 Beaux Arts Fall Fair. I agree to bear all risk and responsibility for any loss, theft or damage or other personal property/injury despite cause, and to abide by all rules and regulations set by the Beaux Arts Fund Committee.

\*Signed \_\_\_\_\_ \*Date \_\_\_\_\_

**Check List:**

- Application                          Booth Fee
- Copy of Food Permit from Scott County, Iowa
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